

CREDIT APPLICATION

for the companies of **Payco, Inc.**
(Payco Building Supplies; The ProGallery)



GENERAL INFORMATION (Complete this portion in its entirety. Please Type or Print Clearly)

COMPANY NAME			YEARS IN BUSINESS	PREVIOUS YEAR'S SALES	GROSS REVENUE PER MONTH
CHOOSE ONE:	BUILDER	BUILDING SUPPLY	TAX ID # (corp) OR SOCIAL SECURITY # (individual owner)	STATE	PREFERRED FORM OF STATEMENTS
	REMODELER	GENERAL CONTRACTOR			EMAIL FAX
		SUBCONTRACTOR			
PREFERRED TERMS	SALES TAX EXEMPT	NO YES	SALES TAX EXEMPTION #	MAIN PHONE	MAIN FAX
TERMS COD	(if yes, MUST attach Exemption Certificate)				
BILLING ADDRESS			CITY	STATE	ZIP COUNTY
SHIPPING ADDRESS			CITY	STATE	ZIP COUNTY
		RESIDENTIAL NO YES			
ACCOUNTS PAYABLE CONTACT	ACCOUNTS PAYABLE PHONE		ACCOUNTS PAYABLE FAX	ACCOUNTS PAYABLE EMAIL	
SALESPERSON/AGENCY	ORDER ACKNOWLEDGEMENTS EMAIL FAX		ORDER ACKNOWLEDGEMENT FAX	ORDER ACKNOWLEDGEMENT EMAIL	
ADDITIONAL EMAILS TO RECEIVE PRODUCT INFORMATION					

BUSINESS OWNER(S), PARTNERS, OR OFFICERS

NAME	TITLE	EMAIL ADDRESS	PHONE	CELL PHONE
NAME	TITLE	EMAIL ADDRESS	PHONE	CELL PHONE

TRADE REFERENCES

NAME	ACCOUNT #	EMAIL ADDRESS	PHONE	FAX
NAME	ACCOUNT #	EMAIL ADDRESS	PHONE	FAX
NAME	ACCOUNT #	EMAIL ADDRESS	PHONE	FAX

BANK REFERENCE

BANK NAME	ACCOUNT #	EMAIL ADDRESS	PHONE	FAX
ADDRESS		CITY	STATE	ZIP

FOR INTERNAL USE ONLY

ACCOUNT #	SALESPERSON	SALESPERSON ID
APPROVED CREDIT AMOUNT	PAYMENT TERMS	
ACCOUNT #	ACCOUNT REVIEW DATE 1	ACCOUNT REVIEW DATE 2

The Applicant firm hereby authorizes Payco, Inc. (Payco Building Supplies; The ProGallery) to conduct such investigation of the Applicant's activities and make such inquiries and obtain credit reports as may be necessary for its determination of Applicant's financial and technical ability to meet its obligations to purchaser. Applicant hereby directs all credit reporting agencies to make available to Payco, Inc. any information in the possession of such agencies.

SIGNED BY _____ PRINT NAME OF SIGNER _____ DATE _____

NOTE: APPLICATION MUST BE COMPLETED AND SIGNED (SEE REVERSE SIDE)

Submit completed form via email info@theprogallery.com or fax 717-939-5342

PAYCO, INC.
Guarantee and Suretyship Agreement

FOR VALUE RECEIVED, and intending to be legally bound, the undersigned ("Surety") absolutely and unconditionally guarantees PAYCO, INC. and becomes surety for the full and timely payment, both principal and interest, of the present and future indebtedness of _____ ("Debtor") to PAYCO, INC. Together with any extensions or renewals thereof, whether at maturity or by declaration, acceleration or otherwise.

Surety waives presentment for payment, notice of non-payment, demand and protest and declares that Surety's obligations hereunder are absolute and unconditional and shall not be released or discharged by any release or discharge of or accord and satisfaction with Debtor or any other person by an renewal or extensions of time of payment of said indebtedness, by any substitution or release of collateral therefor, or by any other matter or thing whatsoever whereby Surety as unconditional and absolute grantor and surety of said indebtedness would or might be released or discharged.

In the event Debtor defaults in the full and timely payment of the principal of interest on said indebtedness, Surety will promptly make payment directly to PAYCO, INC. Surety's obligations hereunder shall be directly enforceable by PAYCO, INC. without any action of any nature against Debtor or any other person. Said obligations are continuing obligations, are absolute and unconditional irrespective of the genuineness, validity or enforceability of promissory note or other instrument evidencing said indebtedness or of any other circumstances which might otherwise constitute a legal equitable discharge of a guarantor or surety, and shall remain in full force and effect as long as any of said indebtedness remains outstanding and unpaid. Surety has right to revoke this Agreement only as to indebtedness of a Debtor arising out of transactions entered into by Debtor after receipt of written notice of revocation by PAYCO, INC. Surety shall pay, in addition to all other sums payable hereunder, the reasonable costs and expenses incurred by PAYCO, INC. in connection with all actions taken to enforce collection of said indebtedness upon default by Debtor, whether by legal proceeding or otherwise, including but not limited to, court costs and reasonable attorney fees.

Surety empowers the prothonotary or any attorney of any court of record within the United States or elsewhere to appear for Surety and, with or without one or more declarations filed, to confess judgement as often as necessary against Surety in favor of PAYCO, INC. in any such court, as of any term, for the unpaid balance of said indebtedness, together with cost of suit and an attorney's commission of 15% for collection, with release of all errors. Surety waives any right to stay of execution and extension upon any levy on real estate pursuant to any judgement so entered and also waives the exemption of all property from levy and sale on any execution thereon and also any exemption laws now in force or which may hereafter be enacted by any State or Nation insofar as such exemption laws may be waived.

All the foregoing promises and obligation, including without limitation the foregoing warrant of attorney to confess judgement, are the joint and several promises and obligations of Surety when more than one, shall bind Surety, heirs, personal representatives, successors and assigns, and shall inure to the benefit of PAYCO, INC. its successors and assigns, whether so expressed or not. This Agreement has been entered into under and pursuant to the laws of the Commonwealth of Pennsylvania and for all purposes shall be constructed in accordance with said laws. Surety waives notice of acceptance of this Agreement by PAYCO, INC.

ALL Principal Officer/Partners/Spouses Sign Below

(Print Name)

(Print Name)

(Signature) Date

(Signature) Date

(Print Name)

(Print Name)

(Signature) Date

(Signature) Date